

Association of Legal Administrators Fort Worth Chapter Membership Application

Membership period is April 1, 2017 to March 31, 2018

PERSONAL INFORMATION

Name _____ Title _____
Employer _____ Phone _____
Address _____ Fax _____
_____ E-mail _____
Number of Attorneys _____ Birth Mo/Day _____

OTHER INFORMATION

Which of the following best describes your title/role? Circle only one.

- 1 Executive Director/Principal Administrator
- 2 Office/Business Manager
- 3 Support Manager/Functional Specialist (Circle your primary job responsibility)
- | | | |
|---------------------------|-----------------------|----------------------|
| Financial Management | Systems Management | Marketing Management |
| Human Resource Management | Facilities Management | Practice Management |

Are you a member of the international Association of Legal Administrators: Yes

Number of Staff who report to you: _____

Do you occupy a position whereby you exercise independent judgment without close daily supervision? _____

Do you hold an exempt position or a position which is eligible to be classified as exempt? _____

Do you exercise management responsibilities on a full-time basis? _____

Do you work for a single legal organization engaged primarily in the practice of law? _____

If you answered no to any question listed above, what percentage of your working time do you devote to performing the management responsibilities of your position? _____

Other Title: (Please Circle)

President/CEO/Owner/Sole Practitioner

Law Librarian

Managing Partner

Full-time Student in a legal administration/Mgt program

Partner in Private Law Firm

Lawyer/General Counsel - Corporate legal department

LOCAL MEMBERSHIP DUES

Membership period is April 1, 2017 to March 31, 2018

The first year's membership dues are waived for first-time members (cost of monthly lunches is not waived)

Please check only one.

\$55 Annual Local Membership Dues
Note: If you elect this option, the cost of chapter meetings with lunch @ \$25.00each + parking is not included.

\$305 Total-Annual Memb Dues plus \$250.00 Prepaid Chapter Meetings (By selecting this prepayment option you get 12 chapter meetings with lunch for the price of 10)

Please make check payable to ALA Fort Worth Chapter and send check and completed form to the address below by March 31, 2017.

JODI POWELL
HOLLAND JOHNS & PENNY LLP
306 W 7TH ST, STE 500
FORT WORTH TX 76102-4982

I hereby attest that I meet the criteria for membership listed above.

Signature _____

Date _____